

# Cuyahoga County Agricultural Society - dba Cuyahoga County Fair

## Minutes of Board Meeting: March 26, 2020

P	D. Barton DB	P	H. Everhart HE	P	S. McHugh SM	P	D. Stephan DS	P	R. Stone RS
P	J. Burke JB	P	T. Fowler TF	A	T. Sabrey TS	A	K. Volpe KV	A	C. Traci CT
P	C. Cooley CC	P	D. Kopy DK	P	J. Scudder JS	P	G. Wind GW		
P	D. Eck DE	P	J.Lewandowski JL	P	C. Sculac BS				

P=present, E=excused, A=absent, L=late, G=guest

The following meeting was conducted with the aid of a call-in service, with the Board members calling in from their homes due to the edict from Governor DeWine for all people to stay at home. Fairgrounds locked down. Session was set-up by Robin Stone through OSU Extension office (Carmen-Zoom). Directors were connected via either the computer or telephone. (DS hook-up had no audio). This copy of the minutes is transcribed from a copy of the minutes saved on the service.

Meeting opened at 6:30 PM by President Tim Fowler. Greg Sponseller, GS the CCAS legal counsel is joined on the network. Thanks to Robin Stone and OSU for the group set-up, she was in the set-up.. Tim commented on the new format that we are forced to adhere too. Glad to see all the neighborly help and keeping in touch with relatives and friends. Armond Budish, Council Executive had contacted CCAS to use fairgrounds as possible testing location. CCAS elected to conform with the edict of Governor DeWine and close down and ask our personnel to obey the stay home request. Most of the events have self-cancelled their dates. Items to be discussed and acted upon include:

- Spirit of Cooperation
- Rental events
- Horse Barns
- Vendors – Ride Company
- Employment for maintenance and office. Directors?
- Other county fairs
  1. Geauga County: closed
  2. Medina County: closed
  3. Mahoning County: closed

Due to the nature of the meeting, no reports from the secretary and treasurer were presented.

GS: Greg Sponseller: Legal option- Under executive order which is enforceable: 3<sup>rd</sup> degree offence punishment by 60 days in jail and \$500.00 fine. State will need to make adjustment for counties not having fair to be correct with Red Book. Horse barn rents to be determined by action of Directors. Other contracts need to be addressed by the Board. BS mentioned that the gun show scheduled for the end of April had not been cancelled as of the date of meeting. General guidance from Board, needs to ratify event cancellations. JL suggested a letter/email stating that we have closed due to the declaration from Governor.

The subject of layoff of personnel. The fact that storage vehicles that was to be out by April 5<sup>th</sup> as discussed. Other fairs closed down and vehicles/storage was not released. No employees on grounds to release the vehicles.

BS: mentioned that the Red Cross has asked to use CCFairgrounds for blood drive. TF made motion to allow the Red Cross to use the facilities at no cost if so contacted. Bob Sculac to have the direction to make this type of decision. 2<sup>nd</sup> by BS, passed. We have about forty thousand dollars' worth of rentals that will be cancelled.

Ride Company: PrimeTime Ride Company lost 2.1 million dollars in events. Trucks are moving heavy equipment and selling items. Has about 12-15 weeks of cash reserves left. CCAS vendor's contracts and deposits will be held until further notice.

SM: Discussed the layoff of the full time employees. He recommends that all ull-time laborers be laid off as of March 26, 2020. They be given an additional 80 hours of pay in the paycheck to be issued on May 3<sup>rd</sup>. Bob Cartmell, superintendent of maintenance to be kept on regular payroll as overseer of the property and grounds. Pat Surak will have permission to use signature stamp on checks as needed. SM made motion, DE 2<sup>nd</sup>. Motion passed. Office staff considered as part-time will be laid off with regular paycheck issued as worked. Director's pay will be discussed at next meeting.

Directors can pick-up their telephone messages by calling into the system and following the steps that were emailed to them.

Horse Barn Rentals: Discussion on the responsibility of the barn managers to pay their rent. BS announced that we have list of horse owners in office. BS made the motion that the Board suspend the 10% late charge until May, 2020. GW 2<sup>nd</sup>. Motion passed. Further considerations to be discussed at next meeting. SM asked that someone check to make sure that horses are being cared for. DE and Cartmell will check.

Next meeting will be announced.

Adjournment of meeting: DE made motion, 2<sup>nd</sup> by JL, passed.

Respectfully summitted.

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David Stephan, Secretary

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Timothy Fowler, President